



# 2019 Feng Hua Chinese School Student Enrolment Form

## Kent Road Public School (Thursday, 3:30pm—5:15pm)

<b>Please put down the name used to register in the day school</b> 所写姓名请与学校注册姓名一致		
Surname 姓	First Name 名	
Male 男 <input type="checkbox"/>	Female 女 <input type="checkbox"/>	Date of Birth 出生日期
Siblings Details 在本校就读的兄弟姐妹	Name 姓名	Class 班级
Home Address 家庭住址		Post Code 邮编
Phone (H) 家庭电话	Mobile 手机号	
Parent/Guardian's Name 父母/监护人姓名		
Parent/Guardian's Email 父母/监护人邮箱		
Name of the Day School 学校名称	2019 Day School Year Level 年级	
The Language Used at Home 在家使用的语言		
Chinese 汉语 <input type="checkbox"/>	English 英语 <input type="checkbox"/>	Cantonese 粤语 <input type="checkbox"/>
Emergency contacts ( to be used if parent above cannot be contacted ) 紧急联系人 (在联系不到父母的情况下可以联系的人)		
Name 姓名	Phone (H) 家庭电话	Mobile 手机号
<b>Please tick the grade appropriate to your child's ability Mandarin Class:</b> 请您在适合孩子能力的班级后打“√”		
<b>Thursday Afternoon: (3:30pm—5:15pm) 周四下午 (3:30-5:15)</b>		
1A <input type="checkbox"/>	2A <input type="checkbox"/>	2B <input type="checkbox"/> 3A <input type="checkbox"/>
<b>To allow us to meet any special needs of your child, please advise us of any medical condition or disability: 特殊需求</b>		
Amount enclosed \$ 总额	cash / cheque (Cheque made payable to <b>Feng Hua Chinese School</b> ) 现金/支票 (支票收款人请填写 Feng Hua Chinese School)	
Parent/Guardian's Signature: 父母/监护人签名	Date: / / 日期	

Receipt Number:

# 学生纪律条例 Feng Hua Chinese School Students Rule

为维护学校的正常教学秩序和卫生环境，保障学生在校期间的安全和健康，特制定本条例。

- 一. 准时到校上课，上课时尊重老师，听从教导，按时完成课后作业。
  - 二. 友爱同学，不骂人，不打架，言谈举止要文明，礼貌。
  - 三. 爱护学校财物，不乱动教室里的物品。上完课后，要将教室恢复原样，损坏学校财产要赔偿。
  - 四. 不乱扔脏物，不可以在大楼内吃东西，保持教室内外清洁。
  - 五. 课间休息时要注意安全，不准出校门玩耍或购物，不准做危险的游戏和动作，只可在老师的监督下，在指定的地点玩耍。课间休息或教室里没有教师时学生不得留在教室里。
  - 六. 放学后，有序离开教室，在校内等待家长来接。
  - 七. 学生不应带贵重物品到学校，以免遗失。
  - 八. 家长授权学校对发生事故的学生采取急救措施；如家长联系地址电话变更，请及时通知学校。
  - 九. 对于屡次严重违反学校纪律并影响课堂次序的学生，校方将发三次劝告信，如还未改进，校方有权劝该位同学退学。
- 本人已仔细阅读，完全理解和接受以上各项条款的内容，并同意帮助学校督促孩子遵守学校的纪律。

1. Attend class on time and finish the homework properly; respect teachers and follow teachers' instructions while having lessons;
2. Be friendly to other schoolmates; behave in good manners; fighting and abusive remarks are prohibited here;
3. Take good care of school properties and do not remove or damage any properties in the classroom; restore the classroom to its previous state when class is over; students who cause any damages to any properties will have to pay for them;
4. Do not litter and keep the activity areas clean; eating food is not allowed in any school buildings;
5. None student is allowed to stay in the classroom during recess time or at a time when no teacher is in the classroom; take care of yourself and stay in the school playground only; hazardous games are prohibited; students can only play on the right spots under teachers' supervision;
6. Leave classroom in order after class and wait for parents for picking-up;
7. Students are not encouraged to bring valuable articles to school in case any loss happens;
8. Parents be advised to inform school of any change of address or contact means; it is supposed that parents give permission to school to take urgent measures with their children should any emergency happens;
9. Three warning letters will be issued to a typical student for constant disrupting classroom discipline:  
The school reserves the right to employ suspension to a student for his or her repeated disruption.

**I have read the school rules thoroughly and fully understand the consequences of violating these school rules and accept all of the items above. I agree to support the school and supervise my child to obey the school rules.**

**Student Name:** \_\_\_\_\_, **Class:** \_\_\_\_\_, **Campus:** \_\_\_\_\_

**Parent/guardians Name:** \_\_\_\_\_, **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**学费条款须知 School Fees Policy:**

School will not be able to arrange a replacement class for student missing the class.

Refund policy: No credit will be issued when classes are missed or there has been a change of mind.No other refunds will be given unless you provide five working days' notice prior to course commencement. A fee of \$10 per enrolment will be charged for processing refunds.

Please keep your receipt and payment record for any fee related enquiry and dispute.

**Text book is non-refundable or exchangeable. Please keep your receipt for any fee related enquiry and dispute.**