



2019 Feng Hua Chinese School Student Enrolment Form

Masada College (Wed, Thu 3:45pm—5:45pm)

Please put down the name used to register in the day school 所写姓名请与学校注册姓名一致		
Surname 姓	First Name 名	
Male 男 <input type="checkbox"/>	Female 女 <input type="checkbox"/>	Date of Birth 出生日期
Siblings Details 在本校就读的兄弟姐妹	Name 姓名	Class 班级
Home Address 家庭住址		Post Code 邮编
Phone (H) 家庭电话	Mobile 手机号	
Parent/Guardian's Name 父母/监护人姓名		
Parent/Guardian's Email 父母/监护人邮箱		
Name of the Day School 学校名称	2019 Day School Year Level 年级	
The Language Used at Home 在家使用的语言		
Chinese 汉语 <input type="checkbox"/> English 英语 <input type="checkbox"/> Cantonese 粤语 <input type="checkbox"/>		
Emergency contacts (to be used if parent above cannot be contacted) 紧急联系人 (在联系不到父母的情况下可以联系的人)		
Name 姓名	Phone (H) 家庭电话	Mobile 手机号
Please tick the grade appropriate to your child's ability Mandarin Class: 请您在适合孩子能力的班级后打“√”		
Wednesday Afternoon: (3:45pm—5:45pm) 周三下午 (3:45-5:45)		2A <input type="checkbox"/>
Thursday Afternoon: (3:45pm—5:45pm) 周四下午 (3:45-5:45)		1A <input type="checkbox"/>
To allow us to meet any special needs of your child, please advise us of any medical condition or disability: 特殊需求		
Amount enclosed \$ 总额	cash / cheque (Cheque made payable to Feng Hua Chinese School) 现金/支票 (支票收款人请填写 Feng Hua Chinese School)	
Parent/Guardian's Signature: 父母/监护人签名	Date: 日期	/ /

Receipt Number:

学生纪律条例 Feng Hua Chinese School Students Rule

为维护学校的正常教学秩序和卫生环境，保障学生在校期间的安全和健康，特制定本条例。

- 一. 准时到校上课，上课时尊重老师，听从教导，按时完成课后作业。
 - 二. 友爱同学，不骂人，不打架，言谈举止要文明，礼貌。
 - 三. 爱护学校财物，不乱动教室里的物品。上完课后，要将教室恢复原样，损坏学校财产要赔偿。
 - 四. 不乱扔脏物，不可以在大楼内吃东西，保持教室内外清洁。
 - 五. 课间休息时要注意安全，不准出校门玩耍或购物，不准做危险的游戏和动作，只可在老师的监督下，在指定的地点玩耍。课间休息或教室里没有教师时学生不得留在教室里。
 - 六. 放学后，有序离开教室，在校内等待家长来接。
 - 七. 学生不应带贵重物品到学校，以免遗失。
 - 八. 家长授权学校对发生事故的学生采取急救措施；如家长联系地址电话变更，请及时通知学校。
 - 九. 对于屡次严重违反学校纪律并影响课堂次序的学生，校方将发三次劝告信，如还未改进，校方有权劝该位同学退学。
- 本人已仔细阅读，完全理解和接受以上各项条款的内容，并同意帮助学校督促孩子遵守学校的纪律。

1. Attend class on time and finish the homework properly; respect teachers and follow teachers' instructions while having lessons;
2. Be friendly to other schoolmates; behave in good manners; fighting and abusive remarks are prohibited here;
3. Take good care of school properties and do not remove or damage any properties in the classroom; restore the classroom to its previous state when class is over; students who cause any damages to any properties will have to pay for them;
4. Do not litter and keep the activity areas clean; eating food is not allowed in any school buildings;
5. None student is allowed to stay in the classroom during recess time or at a time when no teacher is in the classroom; take care of yourself and stay in the school playground only; hazardous games are prohibited; students can only play on the right spots under teachers' supervision;
6. Leave classroom in order after class and wait for parents for picking-up;
7. Students are not encouraged to bring valuable articles to school in case any loss happens;
8. Parents be advised to inform school of any change of address or contact means; it is supposed that parents give permission to school to take urgent measures with their children should any emergency happens;
9. Three warning letters will be issued to a typical student for constant disrupting classroom discipline:
The school reserves the right to employ suspension to a student for his or her repeated disruption.

I have read the school rules thoroughly and fully understand the consequences of violating these school rules and accept all of the items above. I agree to support the school and supervise my child to obey the school rules.

Student Name: _____, **Class:** _____, **Campus:** _____

Parent/guardians Name: _____, **Signature:** _____

Date: _____

学费条款须知 School Fees Policy:

School will not be able to arrange a replacement class for student missing the class.

Refund policy: No credit will be issued when classes are missed or there has been a change of mind.No other refunds will be given unless you provide five working days' notice prior to course commencement. A fee of \$10 per enrolment will be charged for processing refunds.

Please keep your receipt and payment record for any fee related enquiry and dispute.

Text book is non-refundable or exchangeable. Please keep your receipt for any fee related enquiry and dispute.